

Form 4564	Department of the Treasury Internal Revenue Service Information Document Request	Request Number 1
To: (Name of Taxpayer and Company, Division or Branch)		Subject: 200412 Form 1040 Audit
SSN: [REDACTED]		Submitted to: POA
		Dates of Previous Requests: None

Description of Documents Requested:

1. Copy of the following tax returns:
 - A. Your 2004 Form 1040 (including amended returns, if applicable).
 - B. All Forms 1099 (Information returns) received & issued
2. Accounting records and books (Sch. C-):
 - A. Cash receipts journal (record of business income).
 - B. Cash disbursements journal (record of business expenses).
 - C. Sales journal
3. Income Statement
4. All bank statements, for both personal and business accounts, for December 1, 2003 through January 31, 2005 duplicate deposit slips for all deposits, debit and credit memos, cancelled checks and check registers.
5. All statements for passbook, savings and other investment accounts for December 1, 2003 through January 31, 2005.
6. Documentation of all non-taxable sources of income such as the proceeds of loans, gifts, tax refunds, or tax-exempt interest.
7. Copy of any loan agreements for loans existing in 2004, including a record of all payments of principal and interest.
8. Copy of prior audit reports.

Information Due By *Call by At Next Appointment- Call * Mail In

8/6 for aptm.

FROM	Name and Title of Requestor [REDACTED]	Date: July 30, 2007
	Office Location: [REDACTED]	Pager/VMS: [REDACTED] Phone: Voice: (810) [REDACTED] FAX: (810) [REDACTED]

Form 4564	Department of the Treasury Internal Revenue Service Information Document Request	Request Number 1
To: (Name of Taxpayer and Company, Division or Branch) SSN: 01-2-17 [REDACTED]	Subject: 200412 Form 1040 Audit	
	Submitted to: POA	
	Dates of Previous Requests: None	

Description of Documents Requested:

9. Substantiate the following Sch. C items including but not limited to those listed below::

- A. Gross Receipts- (see #1B above)
- B. Car & Truck expenses- contemporaneous mileage records, receipts, canceled checks (front & back)
- C. Depreciation- detailed depreciation schedule, financing statement and/or purchase invoice
- D. Legal & professional- (see #1B above), invoices, canceled checks (front & back)
- E. Travel- credit card statements, paid invoices, canceled checks (front & back), contemporaneous records (diary, calendar etc.)
- F. Advertising- invoices, canceled checks (front & back)
- G. Supplies- paid receipts/invoices, canceled checks (front & back)
- H. Schedule of the breakdown of Other Expenses

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8/6 for aptm.

FROM	Name and Title of Requestor Vicente A. Alzate, Internal Revenue Agent	Date: July 30, 2007
	Office Location: [REDACTED]	Pager/VMS: (813) [REDACTED] Phone: Voice: (813) [REDACTED] FAX: (813) [REDACTED]